Part of OSIG's mission in support of agency internal auditors is to offer continuing professional education training.

OSIG sponsors virtual courses at no cost to the attendee with professional trainers teaching current topics that benefit the auditing, government, and compliance industry. At <u>Home</u> (virginiainteractive.org) has information on the training sessions that will be offered in the current fiscal year. Agency internal auditors can view and register for available sessions using the above link.

Contact Us: OSIG.IA.Training@osig.virginia.gov

Obtaining a Login ID to Register:

Individuals can register for OSIG courses at <u>Home (virginiainteractive.org)</u>. Individuals new to this website must use the "Create Account" option below the Log in button. Login at this website will be required in order to register for OSIG Courses. Your new user ID will be stored and will allow you to track your training history in the future. A link to the training registration website is provided through <u>Home (virginiainteractive.org)</u>

Registration:

Once a member ID and password is created, login and select "Find a Course" from the options in the top Menu list across the screen. From the "Find a Course/Course Descriptions screen," select "Register Now" and follow the instructions to register the courses listed. Courses will be added to your "Cart" at the top right of the screen. Users for the same agency can register other individuals to attend if that individual has a user ID.

The "Cart" function also allows users to register for more than one course at a time.

Registration Confirmation:

Once an individual is registered for a course they will receive an email confirmation that they have registered. If you have any questions or concerns, please email us at <u>OSIG.IA.Training@osig.virginia.gov</u>.

Login Issues:

Email <u>OSIG.IA.Training@osig.virginia.gov</u> and provide us with a description of the issue you are experiencing and we will work with you to help resolve it.